

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS  
OF TRAVIS COUNTY WCID NO. 19

January 26, 2017

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

The Board of Directors of the District met in regular meeting, open to the public, at the Oak Hill Fire Department, 4111 Barton Creek Boulevard, Austin, Texas 78735, on the 26<sup>th</sup> day of January, 2017 at 12:00 p.m., with the Directors present being Elmer Dangerfield, Dick Walker, Pres Sheppard, Dave Risser and Blake Mosher.

Also present were Herb Edmonson of Gray Engineering; Brett Lanham and Melanie Johnson of AWR Services, Inc.; Joanna Just of RSM US, LLP; and Matt McPhail and Allison Nix of Willatt & Flickinger, PLLC.

1.     CALL TO ORDER

Board President Elmer Dangerfield called the meeting to order.

2.     ROLL CALL OF DIRECTORS

Director Dangerfield took the roll call of Directors. All Directors were present.

3.     CITIZEN COMMENTS

There were no citizen comments.

4.     MINUTES OF DECEMBER 15, 2016 BOARD MEETING

Allison Nix presented the proposed minutes of the December 15, 2016 meeting, as included in the agenda package. Motion was made by Dick Walker to approve the minutes as presented, and the motion was seconded by Pres Sheppard. The motion carried unanimously.

5.     DISTRICT'S ANNUAL AUDIT

Auditor Joanna Just of RSM US, LLP discussed the audit and required communications. Operating revenues and net cash flows increased from the previous year mainly due to the LCRA lifting watering restrictions, and there was an increase in operating expenses from the previous year because of special projects. The District's total net position increased by more than \$200,000 compared to the prior year. After discussion, motion was made by Dave Risser and seconded by Blake Mosher to approve the audit and authorize the execution of the Annual Filing Affidavit and the filing of same with the TCEQ and Comptroller. The motion carried unanimously.

## 6. ENGINEER'S REPORT

Herb Edmonson presented the Engineer's Report. Westar Construction and Gray Engineering representatives met to review the conditions at the entry to The Ridge subdivision, and Westar Construction provided a proposal for construction of a French drain to address ground seepage. The HOA approved Westar's proposal, and the contractor will begin the construction next week.

Mr. Edmonson reported the releveling of sidewalks in The Ridge and The Woods subdivisions went well. There is an area on Mendocino that was not repaired, and Pres Sheppard believes it was unnoticed until the shrubs were recently cut back. Herb Edmonson also noted a spot on Club Ridge with a 1.5-inch displacement due to a tree growing by the sidewalk; the trunk is the issue. The sidewalk would need to be busted out, and concrete would need to be repoured. An arborist would not be necessary to address the problem. Pres Sheppard commented that Herb Edmonson and Dick Walker should look at the spot before an estimate for repair is requested.

Bleyle Engineering contacted Gray Engineering to discuss the District's requirements for a proposed expansion at St. Michael's Catholic Academy. Mr. Edmonson stated a \$2,500 deposit and a set of plans showing the proposed improvements would need to be submitted to AWR before comments are provided. No plans have been received from Bleyle Engineering yet.

Mr. Edmonson stated there is nothing new to report from the Travis County MUD No. 4 meeting.

Herb Edmonson has no updates to report at this time in connection with the capital improvements project list.

## 7. MANAGER'S REPORT

Brett Lanham presented the Manager's Report and stated that 198 customers were billed in December, and there are no deed restriction violations currently.

Mr. Lanham reported 117 electronic water meters have been installed and are active within the District. A continuous flow alert was received from the monitoring system for 8312 Navidad, and the customer said the issue may be from their pool equipment. The customer had a contractor investigate, and a leak was repaired.

Sun-Tech Electric replaced the bulb and breaker on street lights at the entrance to Caribou Trail in December.

Brett Lanham discussed the proposal received from Stericycle Environmental Solutions for hazardous waste pickup within the District. The estimated cost range is \$12,213 to \$32,371, dependent on the number of cars dropping off hazardous materials. Pres Sheppard commented that he is pleased with the pricing. Dave Risser asked how customers would be informed, and Mr. Lanham said customers can be emailed and a colored flyer with the information can be included in the water bills. A copy of the water bill and identification would be required for drop-off. Blake Mosher suggested the District address this another time. Melanie Johnson commented that the

spring or summer would be a better time for the hazardous waste pickup. Elmer Dangerfield agreed to wait to take action on this item.

Melanie Johnson reported there are currently three delinquent accounts, two of which are almost at 90 days. AWR will place a door tag at one of the residences on February 2<sup>nd</sup> for disconnection on February 9<sup>th</sup>. Another account needs updated credit card information, and the customer has been called and emailed.

8. QUARTERLY INVESTMENT REPORT

Melanie Johnson presented the Quarterly Investment Report for the period of October 1, 2016 through December 31, 2016. Motion was made by Elmer Dangerfield to approve the Quarterly Investment Report as presented, and it was seconded by Pres Sheppard. The motion carried unanimously.

9. 2016 ANNUAL REVIEW OF DISTRICT'S INVESTMENT POLICY

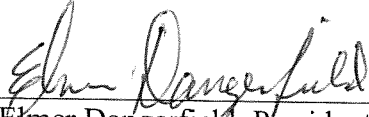
The District is required to annually review its Investment Policy. Attorney Matt McPhail explained that the annual review was overlooked in 2016, so another review will be done in mid-2017. No amendments were recommended for the 2016 review. Motion was made by Dave Risser and seconded by Blake Mosher to approve the Resolution Regarding Annual Review of Investment Policy and Investment Strategy and Annual Designation of Authorized Broker/Dealers with no changes to the policy. The motion carried unanimously.

10. REVIEW AND AUTHORIZE PAYMENT OF BILLS

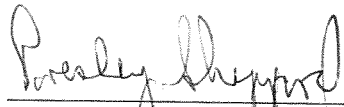
Motion was made by Dick Walker and seconded by Blake Mosher to authorize payment of the invoices as presented. The motion carried unanimously.

11. ADJOURN

President Elmer Dangerfield adjourned the meeting.

  
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Elmer Dangerfield, President  
Travis County WCID No. 19

ATTEST:

  
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Presley Sheppard, Secretary  
Travis County WCID No. 19

[DISTRICT SEAL]