

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS  
OF TRAVIS COUNTY WCID NO. 19

September 22, 2016

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

The Board of Directors of the District met in regular meeting, open to the public, at the Oak Hill Fire Department, 4111 Barton Creek Boulevard, Austin, Texas 78735 on the 22<sup>nd</sup> day of September, 2016 at 12:00 p.m., with the Directors present being Elmer Dangerfield, Dick Walker, Pres Sheppard, Dave Risser and Blake Mosher.

Also present were Herb Edmonson, Brett Lanham, Melanie Johnson, Rebecca Jones, Kathy Whitehair, Bill Flickinger and Allison Nix.

1.     CALL TO ORDER

Board President Elmer Dangerfield called the meeting to order.

2.     ROLL CALL OF DIRECTORS

Director Dangerfield took the roll call of Directors. All directors were present.

3.     CITIZEN COMMENTS

There were no citizen comments.

4.     MINUTES OF AUGUST 25, 2016 BOARD MEETING

Allison Nix presented the proposed minutes of the August 25, 2016 meeting, as included in the agenda package. Motion was made by Dick Walker to approve the minutes as presented, and the motion was seconded by Elmer Dangerfield. The motion carried unanimously.

5.     ENGINEER'S REPORT

Herb Edmonson presented the Engineer's Report. Utility Specialists completed the releveling of the brick pavers at the Mendocino Drive entry.

Mr. Edmonson reported that CRC reviewed the condition of the sidewalks in The Ridge and The Woods subdivisions, as well as sections of curb that are damaged. Herb Edmonson discussed CRC's proposals as included in the agenda package which quote \$14,367.40 for repairs in The Ridge and \$16,195.60 for repairs in The Woods. Pres Sheppard asked how many locations are included in the proposals. Dick Walker commented there are approximately 20 in The Ridge and 40 in The Woods. Herb Edmonson said the proposals are all-inclusive. Dick Walker said

there appears to be some sidewalk buckling cause by tree roots. Mr. Edmonson stated that in those cases, the perimeter will be adjusted to level the sidewalks. Elmer Dangerfield asked how sidewalks are buckling when not caused by trees, and Herb Edmonson replied that it is mostly from shifting of the soil. If tree roots need to be cut, it will be addressed separately with an arborist. Brett Lanham asked if the power washing of District subdivisions should be postponed until after sidewalk and curb repairs are completed. Dave Risser said there is no need to postpone power washing.

Pres Sheppard asked if the gas company did anything about the gas leak. Brett Lanham replied that as far as he knows, the lines were repaired. Pres Sheppard commented that they would have to dig up the road to do so, and Herb Edmonson said he will check on the status of repairs with the gas company.

Mr. Edmonson stated there is nothing new to report from the Travis County MUD No. 4 meeting.

Herb Edmonson has no updates to report at this time in connection with the capital improvements project list.

#### 6. MANAGER'S REPORT

Brett Lanham presented the Manager's Report and stated there are no delinquent accounts. There are no deed restriction violations currently, but a couple of homes are remodeling, and the homeowners have requested inspections. Dick Walker asked what authority the District has to perform inspections. Melanie Johnson replied saying the plumbers contact AWR on behalf of the homeowner to request a plumbing inspection, and AWR bills the customer directly. Brett Lanham said they just check the connections, etc., for problems. Elmer Dangerfield asked if the inspections are done to confirm the work is done by code, and Melanie Johnson said yes.

Mr. Lanham commented that repairs were completed as discussed in the Engineer's Report. Power washing of the subdivisions was discussed, and Brett Lanham reported it has been completed in The Foothills subdivision. The next subdivision to be power washed is The Woods.

Brett Lanham said that Rebecca Jones with Barton Creek North POA forwarded a call to AWR regarding a street light out. The bulb at 8312 Navidad Drive had failed, and AWR coordinated with contractors to replace the bulb.

Mr. Lanham said a customer call was received regarding low water pressure at 8605 Navidad Drive. The static pressure was tested at the home, and it was determined that the issue was within the customer's irrigation system and recommended the customer contact a licensed irrigator to inspect the system.

Brett Lanham stated a hazardous waste pickup proposal will be obtained from a Houston company since PWS no longer handles that type of program. Dick Walker asked if they can pick up from individual houses. Brett Lanham will check on this. Melanie Johnson said the hazardous

waste pickup cost was \$17,000 previously, and Brett Lanham said the price has gone up since there are not many vendors providing the service.

7. DISTRICT'S ANNUAL AUDIT WITH RSM AUDITING FIRM (FORMERLY PADGETT-STRATEMANN)

AWR presented an engagement letter from RSM Auditing Firm for approval. The audit fee is estimated to be \$16,000, and Bill Flickinger said their proposal is standard. Dave Risser asked about the audit process, and Bill Flickinger and Melanie Johnson explained the process. Motion was made by Pres Sheppard and seconded by Blake Mosher to engage RSM Auditing Firm to perform the District's annual audit. The motion carried unanimously.

8. AMENDMENT TO 2016 – 2017 BUDGET

Melanie Johnson presented a minor change in the approved budget to account for depreciation, which does not affect the tax rate. This item will be further discussed at the next Board meeting.

9. PUBLIC HEARING ON TAX RATE

Elmer Dangerfield opened the public hearing on the proposed tax rate. Hearing no public comments, Elmer Dangerfield closed the public hearing on the proposed tax rate.

10. ORDER APPROVING THE DISTRICT'S APPRAISAL ROLL AND SETTING THE DISTRICT'S TAX RATE FOR 2016

Bill Flickinger discussed the Order Approving the District's Appraisal Roll and Setting the District's Tax Rate for 2016. Dave Risser asked for a summary since he was not present at the previous Board meeting. Melanie Johnson explained the difference in the tax rate. Motion was made by Dick Walker and seconded by Pres Sheppard to approve the Order Approving the District's Appraisal Roll and Setting the District's Tax Rate for 2016. The motion carried unanimously.

11. RATE ORDER

This item was not discussed.

12. REVIEW OF DISTRICT'S INSURANCE POLICY

Bill Flickinger explained the current insurance coverage and the proposal for supplemental sewage backup insurance coverage proposed by TML. The insurance company requires a formal procedure to be in place for adding the sewage backup coverage, and Attorney Flickinger has prepared a draft resolution regarding same. Blake Mosher asked if the District would be required to keep up the additional insurance if property is annexed, and Bill Flickinger said no since it is annual. Dave Risser asked what the damage cost was from the last sewage backup occurrence.


Bill Flickinger and Melanie Johnson said they did not know. There was additional discussion on this topic, and it was agreed that it will be reevaluated at the next Board meeting.

13. REVIEW AND AUTHORIZE PAYMENT OF BILLS

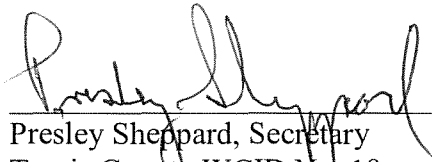
Motion was made by Pres Sheppard and seconded by Dave Risser to authorize payment of the invoices as presented. The motion carried unanimously.

14. ADJOURN

Motion was made by Elmer Dangerfield and seconded by Dick Walker to adjourn the meeting. The motion carried unanimously.

  
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Elmer Dangerfield, President  
Travis County WCID No. 19

ATTEST:

  
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Presley Sheppard, Secretary  
Travis County WCID No. 19

[DISTRICT SEAL]