

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID NO. 19

March 22, 2018

STATE OF TEXAS §
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COUNTY OF TRAVIS §

The Board of Directors of the District met in regular meeting, open to the public, at the Oak Hill Fire Department, 4111 Barton Creek Boulevard, Austin, Texas 78735, on the 22nd day of March, 2018 at 12:00 p.m., with the Directors present being Elmer Dangerfield, Dick Walker, Pres Sheppard and Dave Risser.

Also present were Herb Edmonson of Gray Engineering, Inc., Brett Lanham and Melanie Johnson of AWR Services, Inc., and Bill Flickinger and Allison Nix of Willatt & Flickinger, PLLC.

1. CALL TO ORDER

Board President Elmer Dangerfield called the meeting to order.

2. ROLL CALL OF DIRECTORS

Director Dangerfield took the roll call of Directors. Director Mosher was absent.

3. CITIZEN COMMENTS

There were no citizen comments.

4. MINUTES OF FEBRUARY 22, 2018 BOARD MEETING

Allison Nix presented the proposed minutes of the February 22, 2018 regular meeting, as included in the agenda package. Motion was made by Dick Walker to approve the minutes as presented, and the motion was seconded by Elmer Dangerfield. The motion carried unanimously.

5. ENGINEER'S REPORT

Herb Edmonson presented the Engineer's Report. AWR is heading up the 2018 televised wastewater system inspection as required by the TCEQ, and Gray Engineering will provide assistance as needed.

Mr. Edmonson reported that the bidding set is being put together for the milling and one-inch HMAC overlay project within The Foothills subdivision. He will give an updated report on the status of completion of plans and the bidding process at next month's meeting.

6. MANAGER'S REPORT

7. DISTRICT INSPECTIONS

Agenda Item Nos. 6 and 7 were discussed together.

Brett Lanham presented the Manager's Report as included in the agenda package. 198 customers were billed in February, and there are no new deed restriction violations to report.

AWR responded to two customer calls, one of which was determined to be an irrigation controller issue. The other call was for a refuse cart that was not serviced, and Waste Connections scheduled it to be serviced the next day.

Director Risser reported several street light locations that appeared to not be functioning properly. AWR contractors were dispatched to make the repairs, which included replacement of bulbs and/or ballasts. Elmer Dangerfield commented that the 75-watt bulb on the light near his residence was replaced with a 55-watt bulb because it was the only wattage the contractor had at that time. Mr. Lanham said he will check to confirm the correct wattage bulb has been substituted for the lower wattage bulb. Melanie Johnson added that some globes also need to be replaced.

The testing, repair and repainting of the 43 fire hydrants within the District has been completed. The hydrants were color-coded with red and blue, per the fire department chief. Minor repairs were made as needed; there was nothing significant of concern.

Director Risser mentioned that the casing or meter housing on the street light at the corner of Navidad and Mendocino is rusted and appears to be falling apart. He noted that Rebecca Jones has not been able to determine the responsible party. AWR will look into the issue.

Mr. Lanham reported that the televised inspection of the District's wastewater lines in The Woods and The Ridge subdivisions, as required by the TCEQ every five years, will begin on March 29th. AWR will send an IRIS email to all customers to notify them of the upcoming inspection. The task should take two to three days to complete, and AWR personnel will be on-site to assist the contractors as needed.

Mr. Lanham stated AWR and Attorney Matt McPhail are still working on determining ownership of the drainage area and sump pump near the Navidad bridge. No documents have been found to date which indicate the maintenance is the responsibility of the District. Dave Risser added that there is a sign near there that says it is MUD No. 4's property, and Crossroads is their contractor. Mr. Lanham will continue to investigate.

A draft of the District newsletter has been sent to RealManage to be created, and it will include a photo of the Board of Directors taken by Mrs. Sheppard. When the proof is sent to AWR, a copy will be forwarded to the Board for review and comment.

Mr. Lanham discussed the responsibility of District plumbing inspectors to also inspect gas lines before and after finishings are put in a house as required by the Universal Plumbing Code.

Dick Walker asked if the plumbing inspectors should be responsible for gas lines. Dave Risser ask if the District has immunity in that case, and Bill Flickinger confirmed it does. Mr. Walker stated the District should be responsible for inspection of water and wastewater connections but is uncomfortable taking on the responsibility of gas lines. Bill Flickinger and Brett Lanham will continue to look into why those inspections are tied together.

Mr. Lanham said there are no delinquent accounts or new taps/inspections accounts to report at this time. The winter wastewater averaging is completed and will be on the next customer billings.

8. REVIEW AND AUTHORIZE PAYMENT OF BILLS

Melanie Johnson explained the District expenses for February. Motion was made by Pres Sheppard and seconded by Dave Risser to authorize payment of the invoices as presented. The motion carried unanimously.

AGENDA ITEMS RELATED TO ELECTIONS

9. DIRECTORS ELECTION

- a. Order Declaring Unopposed Candidates Elected to Office and Cancelling Directors Election.

PUNTOS DEL ORDEN DEL DÍA RELATIVOS A ELECCIONES


9. ELECCIÓN DE DIRECTORES

- a. Orden que Declara a los Candidatos sin Oponentes Electos a sus Cargos y Cancela la Elección.

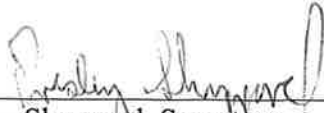
An Order Declaring Unopposed Candidates Elected to Office and Cancelling Directors Election was presented to the Board for approval due to no contest. Motion was made by Elmer Dangerfield and seconded by Dick Walker to authorize the Board Secretary to execute the order. The motion carried unanimously.

10. ADJOURN

President Elmer Dangerfield adjourned the meeting.


Elmer Dangerfield, President
Travis County WCID No. 19

ATTEST:



Presley Sheppard, Secretary
Travis County WCID No. 19

[DISTRICT SEAL]